Southwest Baptist UNIVERSITY | Dual Credit

Information Sheet

What is dual credit?

- Courses that allow you to receive both high school credit and college credit.
- Courses provide a great way for you to get a "jump start" on college at reduced tuition, while still in high school.
- Each course and teacher have been approved by SBU and meets the requirements of the same class offered on SBU's campus.

Communication with your parents

It is vital that you share the information regarding dual credit with your parents. Be sure to discuss:

- The course(s) you plan to take for dual credit
- The ACT requirement(s), grade requirements, and deadlines
- The tuition cost, payment deadlines, and finance charges (if the class is not paid in full when the application is returned)

Dual Credit requirements

- Minimum overall grade point average of 3.0 (on a 4.0 scale) or the equivalent.
- Recommendation by the high school principal or his or her official designee.
- Meet the same requirements for admission to individual courses as those required of on-campus students. **Students who do not meet the minimum course requirements, will not receive college credit for this course.** SBU requires:
    - English ACT subscore of 18 or higher or the grade of a B in a previous high school course for enrollment in English Composition I and II
    - You must have an ACT math subscore of 18 or the grade of a B in a previous high school course to take MAT 1243, SBU's equivalence for College Algebra. If you take MAT 1243 as a dual credit college course and make a C or above, you may enroll in the other math classes. If you have not taken MAT 1243 and received a C or above, the minimum ACT math subscores required are: **24 for MAT 1163**, Pre-Calculus and/or MAT 1193, Business Calculus; **26 for MAT 1195, Calculus I.**

ACT score submission deadlines:

- Fall courses: December 15
- Spring/yearlong courses: April 15

Tuition

Each dual credit course costs $75 per credit hour and requires a deposit that will be applied toward your tuition.

- 3-hour course: total $225; $60 deposit
- 4-hour course: total $300; $80 deposit
- 5-hour course: total $375; $100 deposit

Free/Reduced Lunch Tuition Waiver

Students who qualify for free or reduced lunch status are eligible for a tuition waiver. Students who qualify may take up to six hours of dual credit courses at no charge per semester. Yearlong courses will be counted as a fall semester course. If a qualifying student's dual credit course load exceeds six hours they will be responsible for paying the remaining balance.

Tuition deadlines are:

- Summer course: before enrollment
- Fall-only course: December 1
- Spring and yearlong courses: May 1

Finance charges are added on a monthly basis for all unpaid balances. These charges begin upon enrollment in the course and continue until the account is paid in full. If balances are not paid by the deadline, you will not receive credit for course.

Tuition may be paid by check or debit/credit card after student account has been charged. There is a processing fee when paying with debit/credit card. **If you did not pay your tuition in full at the time of your application, payments must be made through your MySBU account. After logging in, you will make your payment using the Self-Service option.**

Filling out the application

Please neatly complete all information on the application form provided to you. This information is used to set up your student information database, so it is important the information is correct and legible.

- List all dual credit courses you are taking through SBU this semester on one application form.
- Leave the "Student ID #" blank.
- Get signatures/date on the application and return it to the proper person at your high school by the deadline set by your school. Please also send your tuition payment or the required tuition deposit for each class.

Dropping a dual credit class

Deadline for dropping a class with a failing grade to receive a refund minus the deposit:

- Fall class: December 15
- Yearlong classes: April 15
- Spring classes: April 15
- You must fill out a withdrawal form and have your counselor send to David Marsch: Southwest Baptist University, 1600 University Avenue, Bolivar, MO 65613 (Forms must be postmarked on or before the dates listed above).

Grades

Grades are posted on WebAdvisor. They are NOT mailed to you. Grades posted will be the same grade you receive on your high school transcript. Students enrolling in dual credit with SBU for the first time

will receive a letter this semester that gives instructions for accessing WebAdvisor.

As a reminder to those who have previously taken dual credit with SBU, the login Information for MySBU (where you access WebAdvisor) is:

- Username: the letter s and 6-digit ID (s123456)
- First-time Password: 6-digit birthday (mm/dd/yr) - If you have logged in previously, you will need to use the password you set. If you do not remember your password, contact the SBU Help Desk (helpdesk@SBUniv.edu) or David Marsch (dmarsch@SBUniv.edu).

Questions concerning applications, payments, dropping a class, or any other questions:

David Marsch

(417) 328-1599

dmarsch@SBUniv.edu