

Bomb Threat Checklist

Be Calm, Be Courteous, Listen, Do Not Interrupt.

Exact words of the caller: _____

Questions to ask:

1. When is the bomb going to explode? _____
2. Where is the bomb right now? _____
3. What kind of bomb is it? _____
4. What does it look like? _____
5. Why did you place it? _____
6. Where are you calling from? _____
7. Who are you? _____

Caller's Voice

Male	Female	Adult	Juvenile
Accent	Well Spoken	Irrational	Incoherent
Foul	Calm	Angry	Excited
Slow	Rapid	Soft	Loud
Laughter	Crying	Normal	Slurred
Nasal	Speech Impediment	Unusual Breathing	Raspy
Clearing Throat	Deep	High	Disguised
Cracking Voice	Familiar	Taped	Message Read

If the voice was familiar, who did it sound like? _____

Did the caller indicate knowledge of SBU? Yes No

If Yes, Explain: _____

Background Sounds

Street Noises	Dishes	Voices	Aircraft
Music	House Noises	Motor	Long Distance
Quiet	Office Machinery	Animal Noises	Children
Static	Factory Machinery	Pa System	Other

Noise Description: _____

Name : _____ Department: _____

Phone Number: _____ Date received: _____ Time Received: _____ Time Ended: _____