

**NEW STUDENT HOUSING REQUEST  
2011-2012**

The background features a large, light gray watermark of the Southwest Baptist University seal. The seal is circular and contains a shield with a lamp of knowledge on the left and a lyre on the right, separated by a cross. The text "SOUTHWEST BAPTIST UNIVERSITY" is arched across the top, and "Bolivar, Missouri" is arched across the bottom. The year "1878" is visible at the bottom of the shield.

**Southwest  
Baptist  
University**

*Southwest Baptist University is a  
Christ-centered, caring academic community  
preparing students to be servant leaders  
in a global society.*



# SBU New Student Housing Request Terms and Conditions

**Questions regarding this request should be directed to the Office of Residence Life, (417) 328-1885.**

## REQUEST PERIOD

Residence hall requests are binding for the entire semester or term/session designated. Students who cancel their request before the fifth (5) day of class will receive a 90% refund of room and board charges. Students who cancel after the fifth (5) day of class will not receive a refund. The university does not assume responsibility for students' housing during vacations, between semesters or at any time the residence halls are closed.

## ELIGIBILITY AND POLICIES

To live in a residence hall, a student must be enrolled on a full-time basis. Part-time student housing accommodations will be made only when space is available. All non-commuting, unmarried students under the age of 21 are required to live on campus. Students who live in the home of their parents or grandparents, or are employed where residency is required for employment, may commute. All students wishing to apply for commuter status or off-campus residency must file an Off-Campus Housing Application, which must be approved by the Office of Residence Life. If you desire to receive an Off-Campus Housing Application, please contact your admissions counselor.

### CHARGES FOR 2011 - 2012 (fall and spring semesters combined) Tuition - \$17,400

| HOUSING TYPE          | BOARD  |   |   |
|-----------------------|--|---|---|
| Residence Halls:      | \$3,000  | (This includes meals in Mellers Dining Commons, the Cat Snack or the Sports Café.)  |   |
| University Apartments | 10-month lease \$3,990<br>12-month lease \$4,980 | 20-Meal Plan (includes \$50 per semester in Bearcat Bucks)<br>15-Meal Plan<br>10-Meal Plan (excludes weekend meals)<br>Super Bearcat Bucks (per block)<br><small>Available only to students in residential apartments<br/>and/or students living off-campus</small> | \$3,050<br>\$2,950<br>\$2,850<br>\$ 425 |

## ROOM AND ROOMMATE ASSIGNMENTS

*Requests.* Every effort will be made to accommodate students' housing requests. Assignments will be made according to availability and information submitted by the student. Students who do not designate a roommate will be assigned one by the Office of Student Life. *The inability of the university to grant a student's assignment preference shall not void the housing request.*

*Prioritization of Assignments.* Assignments are prioritized according to: special needs, completion of the New Student Housing Request, enrollment for classes and deposit. The Office of Student Life reserves the right to prioritize assignments in the determination of special needs and matching roommates when one is not designated.

## MEALS

All students living in a residence hall are required to have a meal plan. Students with special dietary needs must provide the university with specific written documentation by a medical doctor. The needs must be specific and will not be met solely on the basis of students' personal preference of likes and dislikes.

## DAMAGE, LOSSES AND FINANCIAL RESPONSIBILITY

*Student Responsibility.* Charges may be assessed for damages found in the student rooms up to seven (7) days after check-out. The student is liable for the cost of any repairs, replacements or fines assessed, or damages.

*University Responsibility.* All reasonable efforts are made to protect the residence halls from fire, theft and other hazards. The university is not responsible for the loss or damage to students' personal property. The university encourages residents to obtain insurance coverage through personal property insurance.

Detach this page and keep for your records.

## TERMINATION OF HOUSING REQUEST

*By the Student.* Students may not terminate their housing request, after the semester begins, without the consent of the director of residence life. Proper checkout procedures must be met. The student is responsible for any costs incurred. (See *REQUEST PERIOD*) Cancellation of this request after July 1 (prior to fall semester) or January 1 (prior to spring semester) results in forfeiture of prepayment.

*By the University.* The university reserves the right to terminate the request of a student at any time deemed necessary for the best interest of the student or residence hall community. The university will attempt to give advance notice of such termination, but it is not required.

## RESIDENCE HALL POLICIES

Students are required to comply with all policies as outlined in the Student Handbook. The following is a partial list of the policies for on-campus students:

- Curfew is required of all first semester students (under 20 years of age) residing in university housing, unless otherwise waived by the director of residence life (Sunday through Thursday, 12:00am - 6:00am, Friday through Saturday, 2:00am - 6:00am).
- The doors to the residence halls are locked 24 hours per day, 7 days per week. Access is made by using the student's SBU identification card with an electronic scanner at the main entrance of each residence hall. Doors designated as "fire doors" may be used only in the event of a fire.
- Members of the opposite sex are not permitted beyond designated lobby or public areas at any time, except during residence hall visitation and approved special events.
- The use or possession of alcohol, tobacco, fireworks, firearms or flammable materials is **prohibited**.
- Christian values are to be considered in all forms of media observed on campus. Possession of pornography is **not** acceptable.
- Pets are not permitted. Fish in tanks smaller than 50 gallons are permitted (no other exceptions).
- Residents must check-in with the resident director or resident assistant staff at the beginning of the semester and check out before leaving at the end of the semester.
- Appliances with open heating elements or flame (i.e. toaster ovens, hot plates, space heaters) are not permitted. Halogen lamps are not permitted. **Microwaves are not permitted.** Power surge protector strips must have a self-contained circuit breaker.
- Amplifiers are not permitted in SBU residence halls.
- The university is not responsible for theft, loss or damage of personal property.
- Nails, tape and all other adhesive methods (except reusable putty) are prohibited.
- Individual or group behavior that disturbs other individuals or groups (including, but not limited to excessive noise, profane language, music, unwelcome physical contact, hazing, boisterous or threatening conduct) is prohibited.
- Rooms may be checked periodically for health, safety, policy and maintenance concerns.
- No person shall make or cause to be made a false fire alarm, or tamper with fire safety equipment.

*To view the complete SBU Student Handbook, visit [www.SBUniv.edu](http://www.SBUniv.edu)*

**RETURN COMPLETED FORM TO:**

**SOUTHWEST BAPTIST UNIVERSITY  
OFFICE OF ADMISSIONS  
1600 UNIVERSITY AVE.  
BOLIVAR, MO 65613**