

# Food and Drink Policy

## University Libraries

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### **Food and Drink Policy**

The Library Food and Drink Policy is designed to protect library materials, furnishings and equipment from damages due to the presence of food and drink, including water and candy, in the library.

#### ***I. Public Areas***

Public areas are those areas available for use by the general public including rest rooms, study rooms, classrooms and labs.

- 1) No food is permitted in the public areas of the library.
- 2) Beverages are only allowed in acceptable containers. An acceptable container is defined as containers which have a secure lid, or a lid that can be secured when not in use. Unacceptable containers would include paper, plastic, or Styrofoam cups from fast-food restaurants, convenience stores, etc. All containers are subject to approval by library faculty and staff.
- 3) Failure to comply with the University Library Food and Drink Policy may result in the following.
- 4) Individuals drinking from unapproved containers and/or eating in the library will be asked to:
  - a) dispose of the item(s) immediately
  - b) yield item(s) to library personnel, or
  - c) leave the library immediately.
- 5) Security or administrative personnel will be called for individuals who are uncooperative or become belligerent.
- 6) In the event of food and/or drink damage to library materials, furnishings, equipment, etc., the individual(s) will be responsible for costs of replacement, repair or clean up of damaged item(s).

#### ***II. Non-Public Area***

Nonpublic areas are those areas available to library personnel but not the general public.

- 1) No food or open drink containers are permitted at or near computer terminals, library materials being processed or in view of the general public. Acceptable containers, as defined in IIB above, must also be used by library staff and faculty.
- 2) The staff lounge is the acceptable area in which to keep food and drink items. Each person is responsible for cleaning their eating area and washing their eating utensils after eating.
- 3) Food and drink should not be carried through public areas of the library to the lounge unless the food is in a bag or box, or the drink is in an acceptable container.
- 4) Failure to comply with the University Library Food and Drink Policy may result in the following:
  - a) Disciplinary action may be taken.
  - b) In the event of food and/or drink damage to library materials, furnishings, equipment, etc., the individual will be responsible for costs of replacement, repair or clean up of damaged item(s).