

	Athletic Training Department Policy & Procedure		Approved Signatures: _____ Department Chair: _____ College Dean: _____	
	Policy Title: Academic Release Time (ATEP.Faculty.Academic Release Time.wpd)	Date Effective: 06.01.01	Date Replaces: N/A	Policy Number: 06.06

PURPOSE: Clearly define the release time expectations for identified job performance within the ATEP at SBU.

POLICY: The individuals identified to serve the University and the ATEP in select administrative capacities will receive appropriate release time.

PROCEDURE:

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| 1.0 Department Chair | 1.1 The Department Chair will receive a 1/4 academic release per spring and fall semester. |
| 2.0 ATEP Program Director: | 2.1 The ATEP program director will receive a 1/4 academic release per spring and fall semester. |
| 3.0 Clinical Instructor Educator (CIE): | 3.1 The CIE will receive a 1/4 academic release per spring and fall semester. |
| 4.0 Head Athletic Trainer: | 4.1 The head clinical athletic trainer will receive a 1/4 release from athletic duties per spring and fall semester. |