

	<b>Athletic Training Department</b>  <b>Policy &amp; Procedure</b>	Approved Signatures:  Department Chair: _____ College Dean: _____			
	Policy Title: ATEP Faculty Associate (ATEP.Faculty.job desc faculty associate.wpd)	Date Effective: 06.01.01	Date Replaces: N/A	Policy Number: 06.03	Page: 1 of 1

**PURPOSE:** Clearly define the job expectations and guidelines for the Athletic Training Education Program (ATEP) faculty associates.

**POLICY:** The individual identified to serve the University as ATEP faculty associates must meet or exceed the following minimal job qualifications.

**DEFINITION:** According to the SBU Faculty Handbook, a faculty associate is an unranked, non tenure track faculty member who is appointed to teach part-time.

**PROCEDURE:**

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|------------------------------|--|
| 1.0 Education & Credentials: | 1.1 Hold an earned academic masters degree or higher in a related discipline or field from a regionally accredited university or college.<br>1.2 Current AT certification through the BOC is required in some instances and preferred in others. Appropriateness will be determined by the Program Director.<br>1.3 Personal and professional commitment to the mission of the University. |
| 2.0 Work Experience:         | 2.1 Demonstrate appropriate work or professional experience related to field of expertise for a period of at least 1 year.   |
| 3.0 Duties:                  | 3.1 Teach an appropriate identified undergraduate work load.<br>3.2 Serve on appropriate committees at the department level as identified.<br>3.3 Ensure that the mission of the University is incorporated into courses and activities under the faculty associate member's direction.  |