

MINUTES
SOUTHWEST BAPTIST UNIVERSITY
BOARD OF TRUSTEES
Tuesday, May 12, 2009

OPENING SESSION

Chair Mark Rains called the meeting to order at 9:01 a.m. Chair Rains introduced Carole Eldridge, dean of the St. John's College of Nursing and Health Sciences, who presented the devotional and led in prayer.

Vice Chair Gary Longenecker called roll. Trustees in attendance were Clarence Barber, Bill Bolerjack, Marcy Carter, Syndee Chase, Clyde Elder, Jim Evans, Neil Franks, Berniece Hamilton, Rick Hedger, Wayne Hutchins, Don Jump, Bob Killian, Vice Chair Gary Longenecker, David Mason, Larry Payton, Chair Mark Rains, Rebecca Randles, Billy Russell, Cary Summers, Gary Urich, and Jerry Williams.

Trustees Gary Brown, Don Fahrni, and Secretary Mark Houston were unable to attend.

Faculty and staff in attendance were Allison Blamey, Darren Crowder, Ashley Dinwiddie, Gordon Dutile, Carole Eldridge, Bob Glidwell, Brent Good, Rob Harris, Lindsay Lewis, Greg Lober, Ron Maupin, Bob McGlasson, Stephanie Miller, Cindy Rice, Sharina Smith, Holly Stockard, President Pat Taylor, Ed Walton, Steve Whisler, and Linda Wooderson.

Guest in attendance was Allen Palmeri with Pathway.

Chair Rains called for a motion to approve the minutes from the February 10, 2009 Board meeting. Gary Urich made a motion to approve and David Mason seconded. Motion passed unanimously.

Allison Blamey, payroll supervisor and Staff Council chair, reported on the accomplishments and past and future projects of the Staff Council.

Taylor delivered the State of the University address.

At 9:50 a.m. the meeting recessed for standing committee meetings and the trustee luncheon.

BUSINESS SESSION

At 1:55 p.m. the Board meeting resumed.

Executive Committee

Chair Mark Rains presented the action item for the 2009-10 Board meeting dates. Payton has a conflict with the February meeting; therefore, the Board may decide to reschedule during the October meeting. The recommendation passed unanimously.

Chair Rains presented the resolution for the Policy on Suspected Misconduct, Dishonesty, Fraud, and Whistle-Blower Protection. The language used is from the EFCA. Per the policy, phone

numbers of the chair, vice chair, and secretary will need to be posted on the website. Discussion followed. The resolution passed unanimously.

Chair Rains presented the resolution on Executive Compensation. The Board must review and approve the CEO and CFO salary packages each year, as well as any other employee whose yearly salary package is equal to or greater than \$150,000. This annual review will be done at the spring Board meeting. Discussion followed. The resolution passed unanimously.

Admissions and Student Life Committee

Committee Chair Rebecca Randles delivered the report. Retention has improved and admissions is up and it appears that next year's enrollment will be good. This year is the first graduating class of the Honors Program.

Committee Vice Chair Syndee Chase presented the resolution for a Red Flag Policy. This resolution gives the procedures for the protection of identity theft. Bob McGlasson, vice president for information and technology services, explained that the language of the resolution is from Seattle Pacific University, a fellow CCCU school that offered to share their research. The date in the resolution was changed from May 1, 2009 (as the date for when the policy will be in place) to August 1, 2009. The date will be changed in three places – the first and last paragraph of the resolution, and the introduction information of the policy. Discussion followed. The resolution passed unanimously.

Committee member Billy Russell presented the resolution on the Records Retention and Destruction Policy. Discussion followed. Summers suggested an annual report be given to the Board documenting that this policy is being followed. Randles suggested there be a destruction policy or process created. Discussion followed. The resolution passed unanimously.

Buildings and Grounds Committee

Committee Vice Chair Gary Urich delivered the report. Propane was pre-bought last year at \$1.72 per tank, which was a good deal. For this next year it will only be \$1.07 per tank to pre-buy. All work orders have been completed on time. Sodexo, a maintenance company, presented a proposal to SBU to see if we can better meet our physical plant needs. The committee voted and approved for Sodexo to move to the next phase and send a team of engineers to campus to conduct a two-day feasibility study at no charge. Some projects planned for this year were deferred due to questionable economic conditions. These projects will be completed next year. Maupin Hall will have air conditioning units installed this summer.

Educational Policies and Personnel Committee

Committee Chair Clyde Elder delivered the report. Elder conveyed how pleased the committee is with the many accomplishments of the faculty and students, especially the 22,000 ministry hours logged by the students. 86% of SBU's ministry students are doing more than the minimum number of ministry hours required.

Elder presented the resolution on Corporate Travel. Although the University is already practicing these guidelines, the Board must approve a specific policy on corporate travel. The resolution passed unanimously.

Ron Maupin, vice president for administration, presented the second resolution on Conflict of Interest. This is a yearly analysis of potential conflicts of interest by the Board of Trustees with SBU. This yearly analysis will be done during each spring Board meeting. The Conflict of Interest Form for each trustee to complete will be filled out during Executive Session. The resolution passed unanimously.

Finance Committee

Committee Chair Cary Summers delivered the report. Summers presented the action item for post-retirement benefits FY 2009-10. Summers explained why this is a yearly action item. The resolution passed unanimously.

Summers presented the action item for adoption of the FY 2009-10 preliminary budget. He pointed out specific pages within the budget sheets that were previously mailed to each trustee. Summers pointed out that on page 79 of the Trustee Report, in the last paragraph of the resolution it should be “preliminary” instead of “proposed.” The resolution passed unanimously.

At the next Board meeting, the Finance Committee will present a graph to illustrate how SBU is doing on all of our bonds.

University Advancement and Estate Planning Committee

Committee Chair Wayne Hutchins delivered the report. Hutchins commended the University Relations department for working as a team and taking on extra duties while without a vice president. No action items were presented.

At 2:55 p.m. the business session adjourned and executive session commenced.

Minutes submitted by Ashley Dinwiddie

*Gary Longenecker, Vice Chair
Southwest Baptist University Board of Trustees*

Date