

**MINUTES**  
**SOUTHWEST BAPTIST UNIVERSITY**  
**BOARD OF TRUSTEES**  
**Tuesday, October 20, 2009**

**OPENING SESSION**

Chair Mark Rains called the meeting to order at 9:03 a.m. Chair Rains introduced Ken Bandy, dean of the college of business and computer science, who presented the devotional and led in prayer.

Vice Chair Gary Longenecker called roll. Trustees in attendance were Clarence Barber, Marcy Carter, Syndee Chase, Clyde Elder, Don Fahrni, Neil Franks, Berniece Hamilton, Rick Hedger, Wayne Hutchins, Don Jump, Vice Chair Gary Longenecker, David Mason, Chair Mark Rains, Rebecca Randles, Billy Russell, Cary Summers, and Gary Urich.

Trustees Bill Bolerjack, Gary Brown, Jim Evans, Secretary Mark Houston, Bob Killian, Larry Payton, and Jerry Williams were unable to attend.

Faculty and staff in attendance were Ken Bandy, Bill Brown, Darren Crowder, Theresa Daniels, Ashley Dinwiddie, Bob Glidwell, Rob Harris, Dot Hash, T.J. John, Lindsay Lewis, Greg Lober, Ron Maupin, Bob McGlasson, Renae Myles, Sharina Smith, Holly Stockard, President Pat Taylor, Ed Walton, Steve Whisler, and Linda Wooderson.

Guests in attendance were Vicki Brown with the Word and Way and Allen Palmeri with Pathway.

Chair Rains called for a motion to approve the minutes from the May 12, 2009 Board meeting. Gary Urich made a motion to approve and Don Fahrni seconded. Motion passed unanimously.

Chair Rains recognized Don Fahrni for his service as chair of the Board of Trustees and presented him with a plaque.

T.J. John, assistant professor of athletic training and Faculty Senate president, gave the Faculty Senate report. John read the proclamation for Judy Taylor that was approved by Faculty Senate recognizing the First Lady for her service and support for SBU and establishing the annual Judy Taylor Work Day for campus clean up in her honor. In September, the Faculty Senate voted to establish an electronic voting process.

Taylor delivered the State of the University address.

At 10:05 a.m. the meeting recessed for standing committee meetings and the trustee luncheon.

## **BUSINESS SESSION**

At 2:04 p.m. the Board meeting resumed.

### **Finance Committee**

Committee Chair Cary Summers delivered the report. Summers presented the action item for adoption of the revised FY 2009-10 budget. Summers referred to the three budget sheets mailed with the trustee report and highlighted the \$100,000 change on the revenue sheet, the difference in payroll which is due to changes in graduate education enrollment and positions not yet filled, and the increase in scholarships (due to better students) on the operations page. The resolution passed unanimously. Summers asked if any trustee wanted a copy of the full budget.

Summers presented the action item for adoption of the future fund borrowing and reimbursement policy. Summers gave a brief history of the 1998 bonds and when the future fund was established. The key to this policy is to reimburse as soon as possible. In the 4<sup>th</sup> paragraph of the resolution, the amount “3,000,000” will be removed since the amount of the line of credit could change. The resolution passed unanimously.

Summers presented the recommendation to accept the FY 2008-2009 audit. This was a clean audit with no findings and only one recommendation on managing receipts. Kim Hamm of BKD presented the audit. Hamm pointed out that the opinion letter stated it was a “clean opinion” which is very good. Hamm highlighted the key points on the statement of financial position, the statement of activities, and the accountant’s reports on the federal awards program. There were no compliance findings within student financial aid. There was only one recommendation for internal controls and managing receipt of goods. The recommendation passed unanimously.

### **Executive Committee**

Committee member Don Fahrni presented the action item for the policy for trustees enrolling in courses. Taylor gave a brief history as to why this is appropriate and that other schools have a similar policy. The recommendation passed unanimously.

### **Buildings and Grounds Committee**

Committee Chair Don Fahrni delivered the report. There were no action items to discuss; the campus looks great. A study was conducted this summer with SODEXO to determine if it is worthwhile to outsource our physical plant duties. The study concluded it was best for the University to stay with our own crew and current plan.

### **Admissions and Student Life Committee**

Committee Chair Rebecca Randles delivered the report. Athletics is currently working on three projects: 1) branding (creating one unified SBU logo); 2) fundraising for facilities and scholarships through the Purple Club; and 3) expanding the athletic training program in order to increase the number of trainers available for all sports. The Information and Technology Services department has installed 150 security cameras across campus which helped to catch two alleged vending machine thieves.

Randles presented the recommendation to change the University sanctions for alcohol policy violation. Randles suggested several minor changes to the policy (below is the revised policy). The resolution passed unanimously.

**University Sanctions for Alcohol Policy Violation**

Students who fail to abide by the University’s alcohol policy are subject to disciplinary action up to and including termination of student status. At the discretion of the University, the status of Dismissal with Suspended Imposition of Sentence may be applied to first-time offenses. Students placed on this status are referred to an approved counselor for assessment. Students must follow all recommendations and are financially responsible for all services. Additional sanctions and educational requirements may be specified, depending upon the situation. If there is a failure to comply with all specified guidelines and stipulated deadlines, or if there is another class C violation contained within the student’s disciplinary file, the resulting consequence may be the termination of student status. A second alcohol-related offense will result in the immediate termination of student status.

Notwithstanding the above paragraph, no student shall be subject to discipline for entering alcohol counseling, evaluation or treatment provided that the alcohol abuse counseling is undertaken at the student’s initiative and is not undertaken as a result of an incident that is reasonably likely to subject the student to discipline. Participation in an alcohol program may not be used as an excuse for continued violation of the University’s alcohol policy.

**Educational Policies and Personnel Committee**

Committee Chair Clyde Elder delivered the report. Elder commended Bill Brown on his work as interim provost and encouraged all trustees to attend graduation. No action items were presented.

**University Advancement and Estate Planning Committee**

Committee Chair Wayne Hutchins delivered the report. Hutchins commended the University Relations department for the increase in gifts for FY 2009 (\$6,154,766) as compared to FY 2008 (\$5,804,160).

Hutchins presented the action item to adopt the policy statement for the acceptance of gifts to the University. The IRS requires that the University have such a policy. Randles reviewed and suggested several minor revisions. Taylor thanked the primary author Greg Lober, Steve Whisler and Hutchins for their work on creating this document. The resolution passed unanimously with Randles suggested revisions.

Taylor thanked the three trustees rotating off the Board for their service: Bob Killian, Mark Houston and Rick Hedger.

At 2:37 p.m. the business session adjourned and executive session commenced.

*Minutes submitted by Ashley Dinwiddie*

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*Gary Longenecker, Vice Chair*  
*Southwest Baptist University Board of Trustees*

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*Date*